

CASWELL COUNTY DEPARTMENT OF SOCIAL SERVICES

BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held a Special Meeting on April 28, 2015 at 9:00 a.m. in the Conference Room of the Department of Social Services for the purpose of reviewing the agency's proposed 2015-2016 Budget. In attendance were: Mr. Jeremiah Jefferies, Chairman; Mr. David Owen; Ms. Marylene McCain; Mrs. Ethel Gwynn; Mrs. Tammy Paschal, Administrative Assistant and Ms. Dianne Moorefield, Secretary. Absent was Mr. Kenneth Travis.

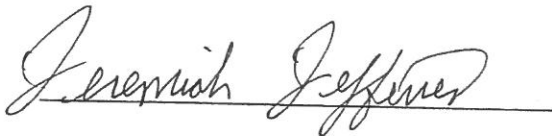
Mr. Jefferies called the meeting to Order at 9:00 a.m.

Ms. Moorefield provided Board Members with a copy of the proposed budget and presented an overview of its content. County expenditure sheets were reviewed outlining expenditures and justification sheets were reviewed for a more detailed accounting of the expenditures.

Information was provided regarding the County's request to remove all Capital Outlay requests from the Agency's budget with the anticipation that those would/may be included in the County's overall budget package. Board Members were advised, however, that the agency will have to contract for scanning services in order to receive reimbursement on the purchase of this service. Our second Capital Outlay request is for an updated telephone service. This expense would be cost allocated over a period of several years if purchased by the agency. Board Members were informed that the County may be considering updating telephone service in additional county agencies and may be considering consolidating these systems.

After considerable review and discussion of the agency's proposed budget, the Social Services Board, upon a motion by Mrs. Gwynn and second by Ms. McCain, voted to approve the SFY 2015-2016 budget proposal that included the Capital Outlay request. All Board Members present voted in support of this Budget proposal.

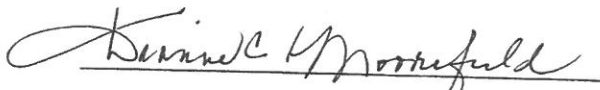
Respectfully,



Jeremiah Jefferies, Chairman

5/19/2015

Date



Dianne C. Moorefield, Secretary

5/19/15

Date